

**ROSS VALLEY SCHOOL DISTRICT
7-11 COMMITTEE MEETING FEBRUARY 2, 2023
MEETING MINUTES**

ATTENDEES

7-11 Committee Members

- Brad Bauer
- Chris Carson
- Max Edwards
- Janet Garvin
- Claudia Holko
- Tayu Neogy
- Justin Taplin

RVSD Staff & Representation

- Bryce Chastain, Attorney with Atkinson, Andelson, Loya, Ruud & Romo (AALRR)
- Teresa Machado, Executive Assistant to the Board, CBO, & Superintendent

A. CALL TO ORDER

1. Call to Order

Minutes:

- Bryce Chastain with AALRR called the meeting to order at 4:04pm

B. PROCEDURAL ITEMS

1. Pledge of Allegiance

Minutes:

- None; procedural only

2. Introduction of RVSD 7-11 Committee Members

Minutes:

- Members of the RVSD 7-11 Committee introduced themselves
- Public Comment: None

3. Election of 7-11 Committee President

Minutes:

- Public Comment: None

Motion:

To nominate Janet Garvin as the 7-11 Committee President. Passed with a motion by Chris Carson and a second by Tayu Neogy.

Vote:

Yes – Brad Bauer
Yes – Chris Carson
Yes – Max Edwards
Yes – Janet Garvin
Yes – Claudia Holko
Yes – Tayu Neogy
Yes – Justin Taplin

4. Approval of Agenda and Time Allocations

Minutes:

- Public Comment: None

Motion:

To approve the agenda and time allocations. Passed with a motion by Tayu Neogy and a second by Max Edwards. Unanimous by a show of hands.

Vote:

Yes – Brad Bauer
Yes – Chris Carson
Yes – Max Edwards
Yes – Janet Garvin
Yes – Claudia Holko
Yes – Tayu Neogy
Yes – Justin Taplin

5. Election of 7-11 Committee Clerk

Minutes:

- Public Comment: None

Motion:

To nominate Claudia Holko as the 7-11 Committee Clerk. Passed with a motion by Max Edwards and a second by Brad Bauer.

Vote:

Yes – Brad Bauer
Yes – Chris Carson
Yes – Max Edwards
Yes – Janet Garvin
Yes – Claudia Holko
Yes – Tayu Neogy
Yes – Justin Taplin

C. COMMUNICATION

1. Public Comment Regarding Items Not on the Agenda

Minutes:

- The Committee heard Public Comment from 1 member of the community

2. Committee Announcements

Minutes:

- None

- Public Comment: None
- 3. Correspondence/Communication to the Committee**
Minutes:
- None

D. PRESENTATION/ACTION ITEMS

1. Presentation by District Counsel regarding Sunshine Law / Brown Act Basics

Minutes:

- Presenter: Bryce Chastain, Attorney with Atkinson, Andelson, Loya, Ruud & Romo (AALRR)
- Presentation included the following topics:
 - Intent of the Brown Act
 - Purpose of the Brown Act
 - Proposition 59
 - The “Rule”
 - Legislative Bodies & Members
 - What is a Meeting?
 - What is a “Serial Meeting?”
 - What is Not a “Serial Meeting?”
 - Prohibited Serial Meeting
 - Permitted Distribution of Information
 - Prohibited Meeting by Email
 - Permitted Questions & Answers
 - What is Not a “Meeting?”
 - Update on Legislation
 - Legislative Update on Social Media Use
 - Procedures & Public Participation
 - Brown Act Teleconference Rules Pre and Post Pandemic
 - Meeting Material
 - The Agenda
 - Public Records
 - Notice of Meetings and Agendas
 - Special Meetings
 - Public Participation & Meeting Practices
 - Public Participation
 - Responses to Public Statements
 - Meeting Practices
 - Willful Interruption of Meetings
- Public Comment: None

2. Presentation by District Counsel regarding California Conflicts of Interest Basics

Minutes:

- Presenter: Bryce Chastain, Attorney with Atkinson, Andelson, Loya, Ruud & Romo (AALRR)
- Presentation included the following topics:
 - What is Ethical Behavior
 - Duties of Public Officials and Employees
 - Legal Duties and Responsibilities
 - Government Code 1090 Conflicts
 - Conflicts of Interest
 - What does the law require if a conflict of interest exists under §87100?
 - Legislative Update – State Senate Bill §1439
 - Limitations on the Receipt of Gifts
 - 2012 Changes to the Gift Rules
 - Honoraria
- Public Comment: None

3. Presentation by District Counsel regarding Powers, Purpose, and Procedure of Committee

Minutes:

- Presenter: Bryce Chastain, Attorney with Atkinson, Andelson, Loya, Ruud & Romo (AALRR)
- Presentation included the following topics:
 - Purpose of Advisory Committee
 - Duties of Advisory Committee
- Public Comment: None

E. COMMITTEE BUSINESS

1. Determine Future Meeting Schedule

Minutes:

- Members of the committee discussed options for the next meeting

Motion:

To hold the next meeting of the RVSD 7-11 Committee on Monday, March 6th, 4:00-6:00pm. Passed with a motion by Chris Carson and a second by Max Edwards. Unanimous by a show of hands.

Vote:

Yes – Brad Bauer
Yes – Chris Carson
Yes – Max Edwards
Yes – Janet Garvin
Yes – Claudia Holko
Yes – Tayu Neogy
Yes – Justin Taplin

F. MEETING REVIEW

1. Future Topics for RVSD 7-11 Committee

Minutes:

- Previous planning documents
- Permit history
- Appraisals
- Summary of district facilities and capacities
- Enrollment
- Title report
- Public Comment: None

2. Meeting Debrief

Minutes:

- Public Comment: None

G. ADJOURNMENT

1. Committee President, Committee Clerk, or Designee Adjourns the Meeting

Minutes:

Motion:

To adjourn the meeting at 5:49pm. Passed with a motion by Max Edwards and a second by Brad Bauer. Unanimous by a show of hands.

Vote:

Yes – Brad Bauer
Yes – Chris Carson
Yes – Max Edwards
Yes – Janet Garvin
Yes – Claudia Holko
Yes – Tayu Neogy
Yes – Justin Taplin