



## Annual Notifications Acknowledgement of Completion

Annual Notifications is part of the Ross Valley School District's commitment and interest in keeping all employees aware of the various legal obligations relating to employees' rights and responsibilities. Annual Notifications includes reviewing applicable Board Policies (BPs) / Administrative Regulations (ARs). To Access RVSD's Annual Notifications Training, click [here](#) or type into a web browser <https://www.rossvalleyschools.org/humanresources> and click on Annual Notifications Training.

**Please complete the training and complete and submit this form to HR no later than October 1.**

\_\_\_\_\_ I certify that I have reviewed each of the following topics covered in District BPs/ARs:  
Initial \_\_\_\_\_

- **Bullying - BP 5131.2**
- **Child Abuse Prevention and Reporting - BP/AR 5141.4**
- **Civility Policy - BP/Exhibit 1313**
- **Complaints Concerning District Employees – BP/AR 1312.1**
- **Drug and Alcohol-free Workplace - BP 4020, BP 4159/4259/4359**
- **Environmental Safety - BP 3514.1; AR 3514.1**
- **Employee Security – BP/AR 4158/4258/4358**
- **Employee Use of Technology - BP 4040**
- **Environmental Safety & Hazardous Substances – BP/AR 3514 & 4514.1**
- **Exposure Control Plan for Bloodborne Pathogens - BP 4119.42/4219.42/4319.42**
- **Family Care & Medical Leave Act (FMLA) & CA Family Rights Act (CFRA) - BP 4161.8/4261.8/4361.8**
- **NonSchool Employment – BP/AR 4136/4236/4336**
- **Nondiscrimination - BP 0410, BP 4030 & BP/AR 4119.11/4219.11/4319.11**
- **Notice to Teachers Regarding Students - AR 4158/4258/4358**
- **Parent Rights and Responsibilities – BP/AR 5020**
- **Professional Standards - BP 4119.21/4219.21/4319.21**
- **Required Disaster Service Worker - AR 4112.3/4212.3/4312.3**
- **Sexual Harassment (Adult) - BP/AR 4119.11, BP/AR 4219.11 & BP/AR 4319.11**
- **Sexual Harassment (Student) - BP 5145.7**
- **Tobacco-free Schools - BP 3513.3, BP 4021 & BP 4159/4259/4359**
- **Uniform Complaint Procedures - BP/AR 1312.3**
- **Universal Precautions - BP 4119.43**
- **Use of Pesticide product, active ingredients, internet address to access information – AR 3514.2**
- **Workers Compensation Benefits - BP 4157.1/4257.1/4357.1**

My signature below acknowledges that I have viewed the annual notifications video, reviewed the annual notifications topics, and that I understand my rights and responsibilities related to the topics included as well as how I can learn more if I have any questions or want more information.

School Year \_\_\_\_\_ Site \_\_\_\_\_ Date \_\_\_\_\_

Employee Name \_\_\_\_\_

Signature \_\_\_\_\_

If you have any questions and/or would like more information on any of the topics covered, please contact Chris Carson, Chief Business Official at (415) 451-4075 or [ccarson@rossvalleyschools.org](mailto:ccarson@rossvalleyschools.org).