ROSS VALLEY SCHOOL DISTRICT

FOOD SERVICE WORKER

SUPERVISION EXERCISED AND RECEIVED:
Under the immediate supervision of the Principal and general direction of the Food Service Coordinator.

EXAMPLE OF DUTIES AND RESPONSIBILITIES:
• Serves complete paid and free/reduced student lunches under the regulations of the National School Lunch Program;
• Sets up serving stations prior to lunch time and cleans up stations equipment and serving areas and returns equipment and supplies to the storage area after lunch time;
• Assists Food Service Coordinator with daily lunch counts;
• Collects and records cash received for daily lunch sales and submits cash and sale records to Food Service Coordinator daily;
• Assists in inventorying milk and supplies and is responsible for certain items;
• Assembles and distributes bag lunches if required;
• Observes safe and sanitary procedures and practices;
• Other related duties as assigned.

MINIMUM REQUIREMENTS:

Knowledge of:
• Sanitary and safety measures in food service preparation and serving;
• Simple mathematics as applied to food sales;
• Basic principles of health safety and sanitation;
• Basic operation of food serving utensils and equipment;
• Methods of cleaning and maintaining food service areas, utensils and equipment;
• Proper lifting and moving techniques.

Ability to:
• Perform physical work, carry and lift maximum of 40 pounds;
• Sell and serve food efficiently during rush conditions;
• Perform general cleanup of serving areas and equipment;
• Operate cash box, handle money and account for cash;
• Understand and carry out oral and written instructions;
• Maintain effective work relationships with those contacted in the performance of required duties;
• Learn and follow the practices, rules and regulations of the District and the school to which assigned;
• Dress appropriately for a school setting;
• Maintain the confidentiality of school-related information;
FOOD SERVICE WORKER

- Meet the physical requirements necessary to safely and effectively perform assigned duties;
- Maintain effective work relationships with those contacted in the performance of required duties;
- Learn and follow the practices, rules, and regulations of the District and the school to which assigned;
- Maintain the confidentiality of school related information.

EDUCATION:
- High School graduate or equivalent.

EXPERIENCE:
- One year of experience in food services desirable.

Last Approved: February 11, 2004
Last Revised: December 2004