

EXHIBIT C
Facilities Use Agreement Application

This reservation/contract is issued in accordance with the board policies and administrative regulations adopted by the Board of Trustees of the Ross Valley School District. (BP 1330, AR 1330)

PLEASE NOTE: all applications must be received at least 30 days prior to the first day of use and a Certificate of Insurance for liability must accompany this application (see Hold Harmless and Indemnification Agreement section on back for more information).

Contact Information	
Name of Organization:	_____
Name of Applicant:	_____
Address:	_____
Phone:	_____ E-mail: _____

Facility Request		
Site(s) Requested:	<input type="checkbox"/> Brookside	<input type="checkbox"/> Hidden Valley
	<input type="checkbox"/> Wade Thomas	<input type="checkbox"/> Manor
	<input type="checkbox"/> White Hill	
Facilities Requested (rooms, fields etc.):	_____	
Equipment or Special Services:	_____	
Type of Activity:	_____	
Time of Use:	_____	Estimated Attendance _____
Beginning Date:	_____	Ending Date: _____
Date(s) – please list specific dates if ongoing:	_____	

Classification Information		
1. Is this a non-profit, non-discriminatory organization, which promotes youth and school activities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
2. Is event open to public?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
3. Will there be an admission charged?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4. Will there be fundraising activities?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
5. Proceeds to be used for?	_____	

Please complete both pages.

Fees

An appropriate charge may be levied as outlined in the Short-Term Use of School Facilities Policy. (EX 1330 B)

Chaperones

An adult sponsor must complete Youth group reservations. For every ten (10) minors using a given facility, one chaperone shall be present and names of such chaperones shall be furnished to the Ross Valley School District 48 hours prior to the use of the facility.

List chaperones here:

- 1. _____
- 2. _____
- 3. _____

Statement of Information

The undersigned, as duly authorized representative for _____, states that, to the best of his/her knowledge, the school property for use of which application is hereby made will not be used for the commission of any crime or any act which is prohibited by law.

The undersigned states that he/she has received a copy of Exhibit A, "Rules and Procedures for Use of School Facilities by Community Organizations", and agrees to abide by the rules therein.

The undersigned further declares that _____, the organization on whose behalf he/she is applying for the use of school property upholds and defends the Constitutions of the United States and the State of California

Signature Date Organization

Hold Harmless and Indemnification Agreement

The undersigned agrees to defend, indemnify and hold harmless the Ross Valley School District, its Board of Trustees, officers, agents and employees, individually and collectively, from and against all costs, losses, claims, demands, suits, actions, payments and judgments, including legal and attorney fees, arising from personal or bodily injuries, property damage or otherwise, however caused, brought or recovered against any of the above that may arise for any reason from or during or be alleged to be caused by the undersigned's organization. The undersigned further agrees to provide a Certificate of Insurance for liability coverage of \$1,000,000 per occurrence and have the District named as additional insured.

Signature Title Date

For RVSD Use Only

Site approval by: _____ Date: _____

Remarks/Notes:

District Office approval by: _____ Date: _____

Remarks/Notes: